

**FITTLETON PARISH COUNCIL**

**Minutes of the Annual General Meeting on Tuesday, 14th May, 2019**  
**held in Phoenix Hall at 7.30 p.m.**

<b>PRESENT</b>	Cllr. Alan Wood Cllr. Mrs .Corrine Gowman Cllr. Mrs. Victoria Jago Cllr. Mrs. Sheila Symes Cllr. Simon Vaughan-Edwards	Chairman
<b>In Attendance</b>	Cllr. Ian Blair-Pilling Mrs. Mary Towle	Wiltshire Councillor Clerk to the Council

**REPORT BY WILTSHIRE COUNCILLOR, IAN BLAIR-PILLING**

A report was received from Cllr. Blair-Pilling and circulated by email to all Councillors. He thanked everyone for all the voluntary work which they do. Wiltshire thrives on volunteers and could not operate such a good council without them. He asked that Councils send a representatives to CATG, Police Neighbourhood Tasking Groups and Flood and Emergency Planning Groups. Ian also reminded everyone that there is Music in the Park on 8<sup>th</sup> June.

**Tel:** 01980 670812: **mobile:** 07518 942216 **email:** ian.blair-pilling@wiltshire.gov.uk.

**19/1 ELECTION OF CHAIRMAN**

It was **RESOLVED** that Cllr. Alan Wood be elected as Chairman of Fittleton Parish Council for the year 2019/20

**19/2 DECLARATION OF ACCEPTANCE OF OFFICE**

The Chairman signed the Declaration of Acceptance of Office.

**19/3 ELECTION OF VICE-CHAIRMAN**

It was **RESOLVED** that Cllr. Simon Vaughan-Edwards be elected as Vice-Chairman of Fittleton Parish Council for the year 2019/20

**19/4 APOLOGIES**

Apologies were received from Cllrs: Greg Morgan and Ed Binsted

Cllr. Wood announced that Ed Binsted has resigned from the Parish Council due to pressure of work.

**19/5 DECLARATIONS OF INTEREST**

There were no Declarations of Interest

**19/6 MINUTES**

It was **RESOLVED** that the minutes of the meeting held on 12<sup>th</sup> March, 2019 be accepted as a true record.

### **19/7 ELECTION OF COMMITTEES AND REPRESENTATIVE ON OTHER GROUPS**

The following people were elected:

<b>Planning Committee:</b>	Cllr. Victoria Jago, Cllr.. Corrine Gowman
<b>Allotments</b>	Cllr. Sheila Symes
<b>Rights of Way:</b>	Cllr. Simon Vaughan-Edwards
<b>Transport and Highways:</b>	Cllr. Greg Morgan
<b>Phoenix Hall:</b>	Cllr. Alan Wood
<b>Tidworth Area Board:</b>	Cllr. Sheila Symes/Cllr. Alan Wood
<b>Jubilee Committee:</b>	Cllr. Alan Wood

### **19/8 REPORTS AND UPDATES**

#### **a. Planning**

19/03525/TCA      WORK TO TREES IN A CONSERVATION AREA to remove one of the three trunks on a willow tree and to fell a wild ash tree at School House, Fittleton.  
**Parish Council Comments:** Support

#### **b. Footpaths and Rights of Way**

- It was reported that Mr. Peter Hayward has started cutting the footpaths.
- The pavement near Haxton Bridge has become very uneven because of tree roots. Clerk to report
- The Clerk reported that the ditch at the Old Tearooms will be dealt with when resources are available.

#### **c. Allotments**

Cllr. Mrs Symes reported that all allotments have been taken. She is awaiting an estimate for fencing repairs.

#### **d. Phoenix Hall**

Cllr. Wood reported that work has been done recently in the Phoenix Hall thanks to grants from the Tidworth Area Board. The chairs have been repaired, a baby changing unit has been put in and some racking and storage has been put into the store room. The two Parish Councils will be giving the Phoenix Hall grants at the start of the new financial year. They are still awaiting the result of the bid for money from the Big Lottery Fund.

#### **e. Highways**

The Clerk showed the Councillors a parking notice which is used by Netheravon Parish Council. It was decided to ask the police to look at parking in the first instance. Clerk to action.

**f. Jubilee Committee**

Cllr. Wood reported that Music in the Park is on 8<sup>th</sup> June, 2019.

**19/9 PARISH MATTERS**

There were no Parish Matters to discuss.

**19/10 REPORT BY THE CLERK**

1. **Internal Audit** The Clerk confirmed that Mrs. Andrea Linscer has done an internal audit of the accounts and agreed that they are correct.

2. **Website.** It was agreed that Fittleton Parish Council should have its own website similar to the design of the Netheravon website. The Clerk said that photos are needed and some history of Fittleton cum Haxton on the front page.

**19/11 ACCOUNTS**

a. There is a balance of £4215.99 as at 13<sup>th</sup> May, 2019.

b. Cheques authorised since last meeting:

Wessex Water	£11.64
Jeremy Newcombe	£28.00
Andrea Linscer	£25.00
WALC	£93.22
Phoenix Hall	£10.00
Phoenix Hall donation plus clerk	£1624.00

**c. Approval to an Exemption of External Audit**

It was agreed that as the turnover of the Parish Council is less than £25,000 per year, the Parish Council would apply for an exemption to the External Audit.

**d. Approval of Annual Governance Statement**

The Council approved each question on the Annual Governance Statement.

**e. Approval of Accounts 2018/19**

It was **RESOLVED** that the accounts for the year 2018/19 be approved.

**f. Hourly rate rise for Clerk as per National Pay Award guidelines**

It was agreed that the Clerk's hourly rate should rise in accordance to the national guidelines.

**19/12 CORRESPONDENCE**

1. Information from Wiltshire Council concerning highway improvements and traffic surveys. All councillors have been sent this information electronically.
2. A letter has been received from the Youth Club thanking Fittleton Parish Council for providing money to help put on a Christmas party for the young people.

**19/13 ITEMS FOR NEXT MEETING**

Police and parking problems

**19/14 DATE OF NEXT MEETING**

Tuesday, 7.00 p.m. on 9<sup>th</sup> July, 2019 in All Saint's Church

**Signed**-----**Date**-----

**Chairman**