

Minutes of the Fittleton cum Haxton Parish Council Annual General Meeting
1900hrs Tuesday 13th May @ The Phoenix Hall Netheravon

Present:

Cllr Paul Cranch	(PC) – Vice Chair
Cllr Mrs Corrine Gowman	(CG)
Cllr Mrs Victoria Jago	(VJ)
Cllr Mrs Sheila Symes	(SS)
Cllr Kevin Friery	(KF)

In Attendance:

Laura Turner	(LT)- Clerk
1 member of the public	

13.05.25/01-02 Election of Fittleton cum Haxton (Fch) Parish Chairman

Cllr PC elected as Chair by all members of council; signed Declaration of Acceptance of Office.

13.05.25/03 Election of Fch Parish Vice Chair

No volunteers, to look into necessity of role.

13.05.25/04 Acceptance of Apologies

13.05.25/05 Declaration of Interests

No declarations made.

13.05.25/06 Agree Minutes of previous meeting

Minutes of Fch Parish Council Meeting held on Tuesday 11th March 2025 agreed and accepted.
Copy of previous Minutes signed by Chair.

13.05.25/07 Election of Sub-Committees & Representatives on other Groups.

- Phoenix Hall representative on the Management Committee
Cllr SS re-elected
- Planning Sub-committee (2 members)
Cllrs CG and VJ re-elected
- Footpaths & Rights of Way
Cllr PC re-elected
- Transport & Highways
Cllr KF elected
- Allotments
Cllr SS re-elected
- Parish Steward Liaison
Cllr KF elected
- Jubilee Committee
Cllr CG
- Stonehenge Area Board
Chairman Responsibility

13.05.25/08

Accounts

Total Year Expenditure £5893.48

Balance carried forward £11,123.70

Summary accounts provided to the Council and all relevant year-end balances confirmed.

Approval to an Exemption of External Audit

Chair confirmed that as the FcH Parish Council annual budget is below the £25,000 threshold, the Council is exempt from the requirement to have the accounts audited on an annual basis.

Certificate of Exemption form signed by the Chair.

Approval of Annual Governance Statement

The statement was provided to the Council, and signed by the Chair.

Approval of Accounting Statement

Annual accounting statement, along with the report of the Internal Auditor, Mrs Linscer, were provided to the Council and approved.

The clerk will submit necessary end-of-year paperwork to PKF Littlejohn LLP, and display the statutory notices etc informing the public of their rights to view accounts if required.

Agree subscriptions to local bodies

The Council agreed the subscriptions as listed namely:

Netheravon School PTA: £100

Netheravon Day Centre: £150

PCC Fittleton Church: £200

Wiltshire Air Ambulance: £150

Netheravon Newsletter: £100

Royal British Legion: £40

A total of £740.

Additional payments approved

WALC : £113.17

Insurance for the Council will be renewed on a 3-year basis: £157.25

Auditor's fee: £30

13.05.25/09 Review Standing Orders

An annual review has taken place. Addition of Risk Management Policy. Review at next AGM.

13.05.25/10 Questions By Members of the Public

Can 2 members of the same household be on the Parish Council? Yes

13.05.25/11 Parish Matters

a) Kissing Gate- Repair made to how it shuts and doesn't catch. Farmer happy with repair so far but council would like to keep pushing for full repair by Wiltshire Council.

b) Fingerpost- Post itself ready and painted however struggling to find lettering in keeping with the other signs in the area that are cost effective. Pricing for letters anywhere from £2.25 a piece to £7.75 each, a total price put forward so far of £280 for lettering. Paint at a cost of £80. Cllr PC proposed to agree payments for this to finish to a good quality seconded by all council members.

c) Newsletter- Donation set for this year at £100, Counsellors asked to think on extra donation for next meeting.

d) Speed Limit Fittleton- Raised by parishioner in Fittleton requesting a discussion regarding the start of the speed limit zone in Fittleton and a request to push the Parish council to obtain a

reduction in the speed limit in the area to 20mph. Arrange meeting with Kate Davey to discuss safety.

e) Bank Account- Possibly move to Natwest with their free community Account Cllr SS and Cllr KF to act as signatories.

Date of next FCH Parish Council Meeting

8th July 2025, 7:00pm @ All Saints Parish Church, Fittleton.

Signed:

Dated: